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	Date Reviewed	01/04/2022
	Date Issued	23/03/2023
SAFEGUARDING POLICY	Created By	Head of HR

CHANGES SINCE LAST ISSUE

This standard operating procedure supersedes all other previous procedures/specifications in respect of this requirement and is effective from the stated date.

OBJECTIVE AND SCOPE

Doncaster Culture & Leisure Trust's (DCLT) policy and procedure is based on preventing and reducing harm to children and vulnerable adults when they are in contact with DCLT staff, contractors, volunteers, or customers whilst accessing any of our services. There are four main elements to our policy:

- **Prevention.**
- **Procedures**
- **Support to children/vulnerable adults –**
- **Preventing unsuitable people working with children/vulnerable adults**

RESPONSIBILITY

The Head of HR is responsible for the administration of this policy/procedure.

Managers are responsible for ensuring all staff are aware of their responsibilities as outlined in this procedure.

DOCUMENTATION

Internal Document

Nil

External Document

Nil

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1. Introduction

This document outlines Doncaster Culture & Leisure Trust’s policy on preventing and reducing harm to children and vulnerable adults when they are in contact with DCLT staff, contractors, volunteers, or customers whilst accessing any of our services. There are four main elements to our policy:

- **Prevention** – Providing safe and secure facilities, with ongoing preventative planned maintenance.
- **Procedures** – by following agreed procedures, ensuring staff are trained and supported to respond appropriately and sensitively to concerns.
- **Support to children/vulnerable adults** – who may have been abused, including early preventative work.
- **Preventing unsuitable people working with children/vulnerable adults** – by following statutory guidance and our HR procedures. DCLT have a clear recruitment and selection policy in place.

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This policy aims to:

- Promote and prioritise the safety and wellbeing of children and vulnerable adults.
- Provide assurance to parents, carers, and other parties that DCLT takes reasonable steps to manage risks and keep children and vulnerable adults safe.
- Ensure that everyone understands their roles and responsibilities in respect of safeguarding and is provided with the necessary information, training, and support on safeguarding matters.
- Prevent the employment of individuals to work with children and/or vulnerable adults when they have been barred by the DBS or are deemed by DCLT to pose an unacceptable risk to vulnerable groups.
- Ensure that appropriate action is taken in the event of any allegations or suspicions regarding harm to children or vulnerable adults arising from contact with DCLT staff or volunteers, whether the harm has taken place on DCLT premises or not.

We seek to manage effectively the risks associated with activities and events involving children and vulnerable adults throughout the organisation by:

- Completing risk assessments identifying risks and means of reducing or eliminating these.
- Implementing the required actions identified by the risk assessment process and reviewing the effectiveness of these on a regular basis.
- Ensuring that the appropriate disclosure checks are conducted, for any individuals starting or moving into regulated activity with children or vulnerable adults.
- Communicating and educating all employees, stakeholders, students, contractors, and visitors on their required commitment to safeguarding and their responsibilities.
- Ensure staff are suitably trained and maintain ongoing continued professional development.
- Have a clear complaints policy and ensure all staff are aware of whistleblowing procedures.
- Maintain safe facilities with planned preventative maintenance.

The Children and Vulnerable Adult Safeguarding Policy is the strategic framework for DCLT staff to use to prevent and reduce harm to children and vulnerable adults.

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2. Terminology

A Child

A child is any person under the age of 18

A Vulnerable Adult

Adults aged 18 and over have the potential to be vulnerable (either temporarily or permanently) for a variety of reasons and in different situations. An adult may be vulnerable if he/she:

- Has a learning or physical disability; or
- Has a physical or mental illness, chronic or otherwise, including an addiction to alcohol or drugs; or
- Has a reduction in physical or mental capacity; or
- Is in the receipt of any form of healthcare; or
- Is detained in custody; or
- Is receiving community services because of age, health or disability; or
- Is living in sheltered or residential care home; or
- Is unable, for any other reason, to protect himself/herself against significant harm or exploitation.

It is recognised that people who meet one or more of the criteria above may not be vulnerable at all, or all the time. Until a department has direct contact with people on an individual basis, it may be impossible to identify whether vulnerability exists in relation to an activity or event involving adults that they are planning. In order to support departments in identifying and managing potential risks of harm to people effectively, and for the purposes of this policy only, a vulnerable adult should be identified (for the purposes of this policy only) as a person aged 18 or over who meets one or more of the criteria listed above

Designated Safeguarding Lead (DSL) the named person for safeguarding within the organisation.

Designated Safeguarding Lead for DCLT is:

Linda Rush (Leadership/Board responsibilities)
 Head of HR
 Email: linda.rush@dclt.co.uk

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Deputy Designated Safeguarding Lead (DSL)

Kelly Nicoll (Leadership responsibilities)
Group Health & Safety Manager
Email: kelly.nicoll@dclt.co.uk

Prevent Lead for Facilities for DCLT is:

Steven Parker (Leadership/Board responsibilities)
Group Commercial Manager
Email: Steven.parker@dclt.co.uk

Single Point of contact for DCLT is:

Linda Rush (Leadership/Board responsibilities)
Head of HR
Email: linda.rush@dclt.co.uk

Safeguarding Officers named staff who due to their role have an enhanced responsibility in relation to safeguarding. Safeguarding Officers for DCLT are:

James Keyworth (Leadership/Board responsibilities)
Group Commercial Manager
Email: james.keyworth@dclt.co.uk

Sarah Clough (CAST) (Leadership responsibilities - CAST)
Head of Participation – Cast
Email: Sarah@castindoncaster.com

LADO – Local Authority Designated Officer – deals with any allegation against any member of staff.

Staff refers to all those working for or on behalf of the organisation in either a paid or voluntary capacity.

Local Safeguarding Service- Doncaster Children’s Services Trust- DCST

3. Responsibility

Safeguarding is everyone’s responsibility, anyone in contact with children or vulnerable adults need to take responsibility; to ensure they take the appropriate action where necessary. Sharing information appropriately, in a timely way, and with primary regard to the interests of the child or

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vulnerable adult. This includes making sure that all appropriate appointed individuals or agencies are informed and contribute to delivering whatever actions are needed to safeguard and promote a child or vulnerable adult's welfare. Recording, storing and using information professionally and securely, in line with data protection legislation and guidance.

Staff Responsibilities

- To work safely to safeguard children and vulnerable adults.
- To undertake regular safeguarding training including Prevent.
- To be familiar with current documentation.
- To know the correct recording / reporting procedures if you have concerns about anything you have seen or heard.
- To understand that children and vulnerable adults need to be listened to, taken seriously, and have their concerns acted upon.
- To be aware that abuse could be perpetrated by colleagues.
- To use communication systems provided to record, report and request support.
- When in doubt about a child or vulnerable adult being potentially at risk, to inform their line manager or a DCLT safeguarding officer.

Designated Safeguarding Lead

The role of a Designated Safeguarding Lead as the appointed person, in addition to their staff responsibilities is to:

- Receive information from staff, volunteers, learners, customers, children or parents and carers who have safeguarding concerns.
- Assess the information promptly and carefully, clarifying or obtaining more information about the matter as appropriate.
- Consult initially the other safeguarding officers or manager involved to test out any doubts or uncertainty about the concerns.
- To contact the child's parent or guardian or the vulnerable adult to help evaluate the concerns.
- When required to make a formal referral to a statutory safeguarding authority, LADO, DCST or the police.
- To report the incident to the DCST safeguarding lead as soon as practically possible and to complete and obtain all required documentation and forms.

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- Continue to maintain own Continued Professional Development and current with existing legislations and professional agencies.

It is not the safeguarding lead or safeguarding officer's role to decide whether a child or vulnerable adult, has been abused or not.

Designated Deputy Safeguarding Lead Officer

The role of a Designated Deputy Safeguarding Officer as the appointed person in addition to their staff responsibilities is to:

- Deputise for the Safeguarding Lead in their absence
- Support the Designated Safeguarding Lead when disclosures are made
- Continue to maintain own Continued Professional Development and current with existing legislations and professional agencies.

4. Training

Staff will receive appropriate safeguarding and child protection training on induction. Followed by safeguarding and child protection updates; when available, to provide them with relevant skills and knowledge to safeguard children and vulnerable adults effectively.

Designated staff who have specified responsibility will receive enhanced training to support them in their role. This includes familiarising themselves with statutory information and guidance. This will include Level 3 Safeguarding training every two years as a minimum with ongoing updates. This also includes training on Prevent and E-Safety.

Any students enrolled within any of Doncaster Culture & Leisure Trust's academy will be educated on safeguarding policies and protocols during enrolment and throughout induction process. Providing information on how to keep themselves and others safe. Followed by ongoing safeguarding updates.

5. Forms of Abuse

Neglect

Where adults fail to meet the child or vulnerable adult's basic needs like food or warm clothing, or fail to give young people love, affection and attention. Young people might also be constantly left alone or unsupervised. Neglect in a sporting

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situation could conclude a helper not ensuring that young people were safe, exposing them to undue heat or cold, or to unnecessary risk of injury.

Bullying

Bullying may be deliberately hurtful behaviour, usually repeated over a period, where it is difficult for those bullied to defend themselves. Anyone can be the target of bullying. Victims are often shy, sensitive and perhaps anxious or insecure. Sometimes they are singled out for physical reason – being overweight, physically small, having a disability or belonging to a different race, faith or culture.

Physical

Where adults physically hurt or injure children or vulnerable adult's by hitting, shaking, squeezing, burning, biting or by giving young people alcohol, inappropriate drugs or poisonous substances. In sports situations, physical abuse might occur when the nature and intensity of training exceeds the capacity of the immature and growing body of a child or vulnerable adult.

Sexual

Sexual exploitation of children or vulnerable adult's involves exploitative situations, contexts and relationships where children or vulnerable adults (or a third person or persons) receive 'something' (e.g. food, accommodation, drugs, alcohol, cigarettes, affection, gifts, money) as a result of them performing, and/or others performing on them, sexual activities. Child sexual exploitation (CSE) can occur using technology without the child's immediate recognition; for example, being persuaded to post sexual images on the internet/mobile phones without immediate payment or gain. In all cases, those exploiting the child or vulnerable adult have power over them by virtue of their age, gender, intellect, physical strength and/or economic or other resources. Violence, coercion and intimidation are common, involvement in exploitative relationships being characterised in the main by the child or vulnerable adult's limited availability of choice resulting from their social/economic and/or emotional vulnerability.

Emotional

Persistent lack of love and affection, where a child or vulnerable adult may be constantly shouted at, threatened or taunted and made to become very nervous and withdrawn would constitute emotional abuse. Emotional abuse could also occur when there is constant neglect, physical or sexual abuse. Emotional abuse might be constant criticism, bullying or unrealistic pressure to perform to high expectations.

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Some indications that a child or vulnerable adult has been abused may include:

- Unexplained or suspicious injuries such as bruising, cuts or burns, particularly if situated on a part of the body not normally prone to such injuries.
- An injury for which the explanation seems inconsistent.
- The child or vulnerable adult describes what appears to be an abusive act involving him/her.
- Having bruising on a regular basis or extreme bruising and the child or vulnerable adult cannot explain how they got the bruising.
- Someone else (a child or adult) expressing concern about the welfare of the child or vulnerable adult.
- Chronic fatigue.
- Bites.
- Sudden drop in performance.
- Changes to attendance patterns.
- Unexplained changes in behaviour over time e.g. becoming very quiet, withdrawn or displaying sudden bursts of temper.
- Physical aggression towards parents, siblings, pets, teachers or peers.
- Low self-esteem.
- Engaging in explicit sexual behaviour.
- Detachment from age appropriate activities.
- Distrust of adults, particularly those with whom a close relationship would normally be expected.
- An apparent difficulty in making friends.
- The prevention by an adult from socialising with other young people.
- Displaying variations in eating patterns including overeating or loss of appetite.
- Weight loss for no apparent reason.
- An increasingly dirty or unkempt appearance, a change in appearance.
- Displaying frequent unexplained minor injuries.
- Going missing for a period of time.
- Adults or older youths loitering outside or near children or vulnerable adults' home.
- Excessive phone calls from an unknown adult or person.
- Inappropriate use of the internet and forming relationships.
- Sexual relationship with a significantly older person.

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Safeguarding is not just about protecting children & vulnerable adult from deliberate harm. It relates to:

- Children's and learners' health and safety and well-being, including their mental health
- Meeting the needs of people who have special educational needs or disabilities
- The use of reasonable force
- Meeting the needs of people with medical conditions
- Providing first aid
- Educational visits
- Intimate care and emotional well-being
- Online safety and associated issues
- Appropriate arrangements to ensure security, taking into account the local context

It can involve a range of potential issues such as:

- Bullying, including online bullying and prejudice-based bullying
- Racist, disability, homophobic or transphobic abuse
- Gender-based violence, or violence against women and girls
- Peer-on-peer abuse, such as sexual violence and harassment
- Radicalisation or extremist behaviour
- Child sexual exploitation and trafficking
- Child criminal exploitation and county lines
- Serious violent crime
- Risks linked to using technology and social media, including online bullying; the risks of being groomed online for exploitation or radicalisation; and risks of accessing and generating inappropriate content, for example 'sexting'
- Teenage relationship abuse
- 'Upskirting' Yoyeurism Offences Act 2019
- Substance misuse
- Issues that may be specific to a local area or population, for example gang activity and youth violence
- Domestic violence
- Female genital mutilation

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6. Confidentiality

It is important that all staff and volunteers involved in a case maintain confidentiality throughout the disclosure, potential investigation and with the relevant documentation gathering. Any such breach in confidentiality could be damaging both to the child or vulnerable adult and to the investigation and is a potential serious breach of data protection legislation. In most cases (unless sharing will cause further harm to the child), DCLT will discuss concerns with parents/carers before approaching other agencies and will seek consent/to inform parents/carers when making a referral to another agency. The exception to this rule is in situations where a member of staff has reasonable cause to believe that informing parents/carers of a referral to another agency may increase the risk of significant harm to the child or vulnerable adult.

7. Reporting concerns/incidents

DCLT requires that any suspicions and allegations involving harm to children and vulnerable adults are referred to the Designated Safeguarding Lead or their Deputy to determine what action, if any, must be taken. This will enable each situation to be investigated thoroughly, whilst treating the parties involved fairly and with sensitivity. It will also ensure that suitable steps are taken as a result of any investigations, which may include contacting the police and/or fulfilling the legal duty to refer information to the Disclosure & Barring Service – DBS; as required.

The procedure for managing suspicions and allegations aims to strike a balance between the need to protect children and vulnerable adults from abuse and the need to protect staff and volunteers from false or unfounded accusations.

This policy will detail the procedure for:

- Process A- Reporting and responding to concerns that a child or vulnerable adult that may be subject to abuse.
- Process B- If the concern is the about the conduct of an employee or volunteer.

Process A – A child or young person is at risk of harm

This process outlines the actions that should be taken, as a minimum, if there is a suspicion that a child or vulnerable adult is at risk of harm. Reporting

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concerns or information about the suitability of a colleague or adult who is in a position whereby they could cause harm to a child or vulnerable adult.

Step 1: Identifying cases

Any child or vulnerable adult may find himself/herself in a situation which puts them at risk of harm. It is not the responsibility of those working with children and vulnerable adults to decide that abuse has occurred, but it is their responsibility to act on any concerns.

Step 2: Referring cases

Where staff or volunteers suspect that a child or vulnerable adult is at risk or has concerns for a child or vulnerable adult's safety, they should discuss their concerns with their line manager or a DCLT Safeguarding Officer immediately.

- The DCLT Safeguarding Officer will contact the parent, guardian or supervising adult. The exception to this rule is in situations where a member of staff has reasonable cause to believe that informing parents/carers of a referral to another agency may increase the risk of significant harm to the child or vulnerable adult.
- They will raise their concerns in the form of an enquiry and listen to the parent guardian or supervising adult reply carefully and make an assessment.
- If a Safeguarding Officer still has concerns about the child or vulnerable adult's welfare or safety, they will inform the parent, guardian or supervising adult that they will report the concern, initially to the Designated Safeguarding Lead (DSL) and if required to the DCST Safeguarding Team.
- The DCLT Safeguarding Officer will then contact immediately the Designated Safeguarding Lead or another safeguarding officer/their line manager to share their concerns, seek advice to obtain consensus that the concern should be reported. If no other designated DCLT Safeguarding Officer is available, the initial Safeguarding Officer will make the decision in isolation.
- If after discussion concerns remain, the Local Safeguarding Children's Board (DCST) procedures should be followed. The parent, guardian or supervising adult will be informed that the concern has now been passed to the DCST.
- Where there is an imminent risk to a child or vulnerable adult there should be no delay in taking action to safeguard. Where the threat is immediate

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it may be appropriate to inform South Yorkshire Police on telephone number 101 or if necessary, through the emergency number 999.

- In the case of serious injury or allegation the DSL will contact The Doncaster Children's Trust One Front Door without delay.
- In the case of poorly explained serious injuries or where behaviour concerns arouse suspicion, the Designated Safeguarding Lead should consult with the MAAP (*Multi Agency Access Point*), which is Social Care and Early Help as one front door on 01302 737777. If out of hours the emergency Doncaster Children's Trust Social Care out of Hours team- 01302 796000 (after 5.00pm and before 8.30 am weekdays and weekends).
- The DCLT Incident Report Form must be completed along with the gathering of any statements, relevant documentation and should then be sent immediately to the DSLS and/or Deputy.

Step 3: Assessment

When the referral is received by DCST they will undertake further enquiries. DCST will either offer advice and guidance to the referrer (DCLT Designated Safeguarding Lead) or identify other agencies that can offer appropriate support or, will determine that a social worker needs to be allocated to complete an Initial Assessment. DCST will then create a referral to the appropriate Early Help Team.

Step 4: Multi Agency meeting

DCLT's DSL or Deputy will then be responsible for the external multi-agency process and attendance at strategy meetings.

Staff advice

When dealing with a potential victim of abuse:

- Stay calm and reassuring and try not to show signs of shock, horror or surprise
- Explain that you cannot promise to keep what they tell you secret.
- Tell them you might need to get someone else to help.
- Allow them time and space to talk.

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- Never stop them recalling significant events.
- Listen to and take seriously what they tell you. Tell them that, whatever the circumstances, they are not to blame.
- Do not interrogate them and avoid coaching/prompting. Check out in a non-leading way that you are receiving a correct message e.g. “Can you tell me what happened?” rather than “Did x hit you?”
- Reassure them that they have done the right thing in telling someone.
- Do not make any promises.
- Do not express feelings or judgements regarding any person alleged to have harmed them.
- Explain sensitively to them that you have a responsibility to refer the information to a designated safeguarding person
- Explain that only those who ‘need to know’ will be told

Process B – Procedure for managing allegations against adults

This procedure is for managing allegations of harm or concerns about adults working with children or vulnerable adults, which may render an adult unsuitable to work with children or vulnerable adults. The key principle is that children or vulnerable adult are appropriately safeguarded and that the process is proportionate, consistent, and timely. The process of any investigation can be very difficult and stressful for those involved, support is offered for both the child/vulnerable adult and the adult/s involved.

Step 1: Identifying cases

If you have a concern or an allegation is made about a person who works with children whether a professional, a staff member, volunteers, teacher or carer and they may have:

- Behaved in a way that has harmed a child or vulnerable adult or may have harmed a child or vulnerable adult.
- Possibly committed a criminal offence against a child or vulnerable adult or related to a child or vulnerable adult.
- Behaved towards a child or vulnerable adult in a way that indicates he/she is unsuitable to work with children or vulnerable adults.

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Step 2: Reporting procedure

- The member of staff should first report the matter to the Safeguarding Officer, their Senior Manager or the Designated Safeguarding Lead who is responsible for allegation management and who will liaise with the LADO within DCST.
- In the absence of either a Safeguarding Officer or the Designated Safeguarding Lead, discuss the matter with a member of DCLT Leadership team who will assess the allegation.
- If the allegation meets the criteria for referral the Safeguarding Officer can report or seek advice from a member of DCLT Leadership team, the Safeguarding Lead or the LADO.
- The Safeguarding Lead must make a referral within 48 hours. The LADO contact number is: 01302 737748 or 01302 737332.
- The LADO together with the DCST operate a duty system to ensure guidance and advice is available when an initial discussion can take place regarding how the matter will be progressed.

8. Promoting good practice

All children and vulnerable adults have the right to be safe and to be treated with dignity and respect. The following guidelines will help to protect children, vulnerable adult's, volunteers, and the organisation.

It is possible to reduce the potential for the abuse of children or vulnerable adult whilst protecting staff from allegations of abuse by using the following basic guidelines.

Guidelines for employees, volunteers:

- Children and vulnerable adult's in DCLT's direct care should never be left unattended.
- Situations where a staff member or volunteer and an individual child or vulnerable adult are completely unobserved should be avoided whenever possible.
- Parents should take responsibility for their child in changing rooms when possible. If groups do need to be supervised in changing rooms, adults should preferably work in pairs.

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- If any form of physical support is required during an activity, it should be provided openly according to guidelines provided by the relevant national governing body.

It is advisable not to:

- Spend time alone with children or vulnerable adults away from others.
- Take children or vulnerable adult's alone on car journeys, even in the event of illness or an accident.
- Take children or vulnerable adults to the home of staff or volunteers.
- Make/engage in contact with children or vulnerable adults from the work environment via social media.
- Engage in rough, physical, or sexually provocative physical activities.
- Allow or engage in any form of inappropriate contact.
- Condone inappropriate language.
- Make sexually suggestive comments to a child or children or vulnerable adult, even in fun.
- Become involved in personal task which children or vulnerable adults can do for themselves.

Additional advice can be found in the Safeguarding Code of Conduct SOP 4214

9. Safer Recruitment

DCLT complete checks when recruiting new staff, including asking questions relating to previous convictions and eligibility when working with children.

All employees and volunteers who:

- Directly supervise children or vulnerable adult's as a requirement within their role will be screened via the Disqualification and Barring Service (DBS) as part of the recruitment process.
- Teach or coach children or vulnerable adult's in sporting and activity sessions must hold a valid and appropriate qualification for the activity delivery.
- All Safeguarding Officers will receive enhanced regular training on safeguarding and reporting processes.

All employees and volunteers will:

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- Be expected to maintain a current technical knowledge and skill of the intended activity via CPD and relevant ongoing training and updates.
- Be required to read and understand this policy, ensuring safeguarding is a priority.
- Be trained to the appropriate level for their role.

This policy is available on request and where necessary communicated to meet the informants needs, this includes adapted format.

10. Important Contact Numbers

Company

Safeguarding Lead DCLT: **01302 370777 or 07917 007856**

Linda Rush (Leadership/Board responsibilities)

Email: Linda.Rush@dclt.co.uk

Safeguarding Officer (Cast): **01302 303950**

Sarah Clough

Email: Sarah@castindoncaster.com

External Agencies

The local procedures must be followed in all cases

<http://doncasterscb.proceduresonline.com/>

DCST website: <https://www.doncasterchildrenstrust.co.uk/>

DCST Early Help: **01302 737777**

Out of Hours Emergency contact: **01302 796000**

Email: childrenassessmentservice@doncaster.gcsx.gov.uk

LADO: **01302 737748 or 01302 737332**

Out of Hours Emergency contact: **01302 796000**

Email: LADO@dcstrust.co.uk

South Yorkshire Police protection unit referrals: **01302 737200**

Out of Hours Emergency contact: **101 or 999**

Email: <https://www.ceop.police.uk/safety-centre/>

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MAAP (*Multi Agency Access Point*)
Social Care and Early Help as one front door
01302 737777

If out of hours the emergency Doncaster Children's Trust Social Care out of Hours team- 01302 796000 (after 5.00pm and before 8.30 am weekdays and weekends).

Related Company Policies

SOP 4214 Safeguarding Staff Code of Conduct
SOP 1431 Recruitment & Selection Policy
SOP 1427 Whistleblowing policy
SOP 1435 Data protection policy
SOP 0301 Customer Feedback Policy
SOP 1416 Internet & Social Networking Policy
Health & Safety Policy

Resources

Keeping Children Safe in Education Statutory Guidance for Schools and Colleges Sept 2020
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/912592/Keeping_children_safe_in_education_Sep_2020.pdf

Keeping children safe in education Statutory guidance for schools and colleges
Part one: Information for all school and college staff

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/912593/Keeping_children_safe_in_education_part_1_Sep_2020.pdf

Education Act 2002
<http://www.legislation.gov.uk/ukpga/2002/32/resources>

Working together to safeguard children
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/779401/Working_Together_to_Safeguard-Children.pdf

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	Date Issued	23/03/2023
SAFEGUARDING POLICY	Created By	Head of HR

Data Protection Act (2018) <https://www.gov.uk/government/publications/data-protection-act-2018-overview>

LOCAL SOLUTIONS (NEW SEPTEMBER 2020)

Four Local Solutions groups have been established across the borough to support families who may need additional support.

The Local Solution groups are made up of a range of practitioners (further details below), who come together regularly to meet the needs of children, young people and their families. The groups are based in each of Doncaster's locality areas, Central, North, South and East so that practitioners can be on the 'ground', and work with communities, building on the many strengths and assets already in place.

Details on how to make referrals and what happens next are outlined below.

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How to make referrals into Local Solutions

If you feel a family you are working with would benefit from the support of the local solutions group, you can make a referral into the Local Solutions Group. You can do this by contacting your local group:

Central: LocalSolutionCentral@doncaster.gov.uk

North: LocalSolutionNorth@doncaster.gov.uk

East: LocalSolutionEast@doncaster.gov.uk

South: LocalSolutionSouth@doncaster.gov.uk

When you make contact with your Local Solution Group it is important to send the information needed to progress the referral:

Family Details: The names, dates of births of family members, address and contact phone number

What you are worried about: A summary or bullet points of the situation or needs

What is working well: A summary of the strengths and positive factors already in place